

# Change advice letter–debits

Dear Sir/Madam,

## Change of direct debit information for

I/We have changed the financial institution account from which my/our direct debits are deducted. With immediate effect, please amend your records to make sure all future payments are deducted from my/our new account.

### **My/Our old account details**

Financial institution:

Account name:

BSB:

Account number

### **My/Our new account details**

Financial institution: NAB

Account name:

BSB:

Account number

I/we confirm that I/we am/are authorised to operate the account represented by the BSB and Account number shown immediately above (My/Our new account details).

If you have any questions, please contact me on

Thank you for your assistance

Yours sincerely

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