# NAB CONNECT – DESKTOP

HOW TO RESET YOUR PASSWORD

A step-by-step guide showing how Security Officer+ can reset a password for a General User in NAB Connect.

1. Click ‘Admin’ In the menu.
2. Click ‘Users & permissions’.
3. Select the checkbox for the user.
4. Click the ‘Reset Password’ button.
5. Click ‘Reset Password’ to confirm.

The General User will receive an email with their temporary password, and instructions for creating a new password.