

NAB CONNECT

Quick Reference Guide



Activate your Mobile Token and/or change its PIN

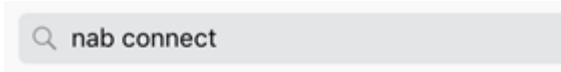
This quick reference guide shows you how to activate your Mobile Token when you first download it, and how to change the PIN. Typically Security Officers+ and Authorising users do this, using the Mobile Token application to generate one-time passwords to login to NAB Connect and to authorise payments.

HOW TO

1. Download and activate your Mobile Token
2. Change the token's PIN

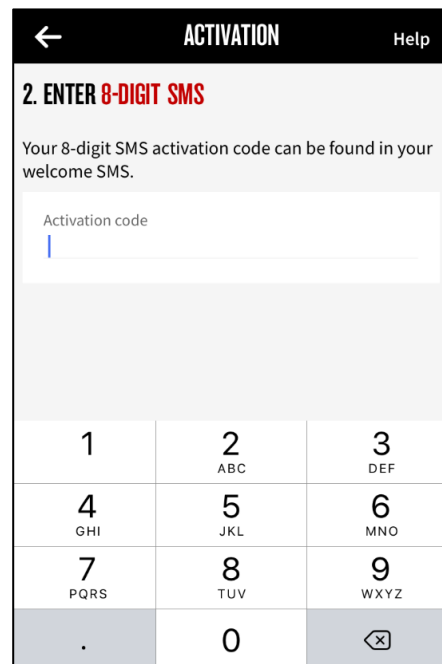
1 Download and activate your Mobile Token

1. Search for NAB Connect in your Apple or Android app store and download the NAB Connect app.

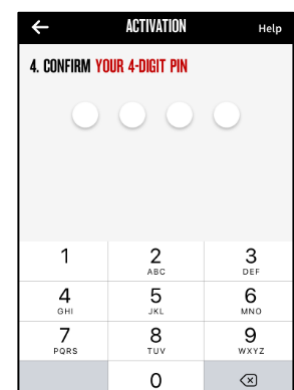
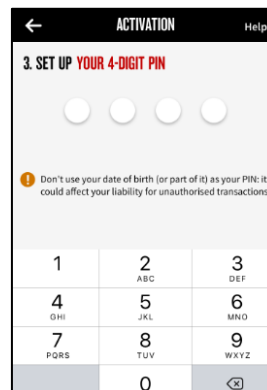


2. Launch the NAB Connect app.
3. Confirm that you:
 - are a registered NAB connect user that requires a security device (usually an Authorising user or Security Officer)
 - have an activation email and SMS from nab.
4. If you are accessing the activation email from your mobile device, click on the Tap to activate the App on this device link in the email.
5. Tap Get Started.
6. Use your device's camera to scan the QR code from your activation email.

Hint: If you are accessing the email from a separate device, click Get Started in the mobile app and scan the QR code in the activation email with your device's camera.
7. Enter your 8-digit SMS activation code into the app.



8. Click Continue.
9. Enter a new 4-digit PIN. This is the PIN you need to access NAB Connect app at any time.



Hint: You can always change the PIN later if you need to.

10. Re-enter the same 4-digit PIN and then wait a few seconds while your token is activated.

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Important: Keep your PIN safe; it's a type of password, so you must keep it secure.

11. Read through the security information and tap **Continue**.

The NAB Connect app is successfully activated and is ready for use.

5. Click **Done**. Your new PIN is now active.

For further assistance, call the NAB Connect Client Centre on 1300 888 413.

2 Change your token's PIN

You can change your Mobile Token PIN at any time.

1. Open the NAB Connect app and tap the menu icon.
2. Click **More**, then **Change PIN**.
3. Enter your current PIN.
4. Enter your new PIN, and then enter it again. A confirmation message will display (*see opposite*).